



NHS Trafford CCG
1st Floor
Crossgate House
Cross Street
Sale
M33 7FT

Tel: 0161 873 9500
Fax: 0161 873 9501

www.traffordccg.nhs.uk

NHS
Trafford
Clinical Commissioning Group



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Personal Health Budgets **Information Booklet**

Approved Provider List for Personalisation Support Services



Support Services Approved Provider will help the person assess their needs, build a support plan and identify a choice of appropriate services and / or activities to meet those needs.



A Personal Health Budget (PHB) is an amount of money to support person's identified health and well-being needs. A PHB application is planned and agreed between the people, their representative or in the case of children, their families and Trafford Clinical Commissioning Group. It's not new money; it is money that would have normally been spent by the NHS on the person care but used more flexibly to meet their identified needs.

A personal health budget can be managed in one of three ways, or a combination of these:

- Direct Payment – This can be self-managed by the service user/family or can be managed by an external company. The money will be issued onto a payment card for care and support services to be purchased in line with the support plan, to meet the health and wellbeing outcomes of the service user.
- Third Party Account – An organisation independent of the CCG holds the money for the service user to buy the services chosen and fully manages the care and support required, in line with the support plan.
- Notional Budget - The money is held by Trafford CCG. Service user finds out how much money is available and talks to the nurse or clinical case manager about the different ways to spend that money on meeting the needs. The CCG will make all payments on service user behalf in line with the support plan.

Independent Living Brokerage Partner Ltd



Description of organisation: ILBP is a specialist Brokerage service providing person centred support for a wide range of people with different support needs.

We believe strongly that the key to success is empowerment and teamwork from all parties involved in our service users' budgets. We have been operating successfully for over 5 years, supporting people in the North West of England.

At ILBP our role is to support and empower our service users to have the right support to lead the lives they want to lead. ILBP provides brokerage management to our service users to enable them to remain in control of their personal budgets.

Services offered: Initial Brokerage, Support Planning, On-going Brokerage, Payroll and Managed Direct Payment.

Address: Suite 8, Station House, New Hall Hey Road, Rawtenstall, BB4 6AJ

Phone: 01706249595

Email: info@ilbp.co.uk

Website: www.ilbp.co.uk

AK Payroll Services Ltd



Description of organisation: AK Payroll provides payroll and managed bank account services for recipients of Direct Payments and PHBs. We pride ourselves on delivering a cost effective service which is tailored to the individual whilst keeping our costs to a minimum so as to maximise the care budget. The services have been designed specifically to help service users meet their obligations as an employer and are the product of having listened carefully to our service users and discussing their requirements with them. Recognising that care needs are always changing, and that you can't work to rigid deadlines, we offer flexible support that is built around you. Our team offers telephone and email support between 9am and 5pm Monday to Friday. We use jargon-free language and are able to provide continuity by having the same person involved throughout. As a dedicated team, working for you, we understand that some days you may feel better than others; we show patience and empathy at all times and give you the time needed to resolve your enquiry.

Services offered: Payroll and Managed Direct Payment

Address: 23 High Street, Scapegoat Hill, Huddersfield HD7 4NJ

Phone: 01484 647285

Email: trafford@akpayrollservices.co.uk

Website: www.akpayrollservices.co.uk

Solo Support Services



Description of organisation: Solo Support Services Ltd work in partnership with health and/or social services and the individual who have chosen 'self-directed support', to manage their 'Personal [Health] Budget'. We support Adults and Children working within the Personalisation Agenda.

Solo Support Services offer an alternative for people who require domiciliary services in their own homes but have a desire to retain control and choice. Solo offer flexibility in the level of support you want whilst at the same time providing real value for money.

Solo Support Services offer a Third Party Arrangement (Health) and take on the risk of being the legal employer of your chosen team but work with you to tailor a package that meets your needs.

Services offered: Initial Brokerage, Support Planning, Payroll, Managed Direct Payment, and Third Party Account.

Address: 20 Central Avenue, West Bridgford, Nottingham, NG2 5GR

Phone: 01158157010 / 07775434849

Email: debbiesaunders@solosupportservices.co.uk

Website: <http://www.solosupportservices.co.uk>

Michael Russell and Company

MICHAEL RUSSELL
& COMPANY

Direct Payment and Payroll Specialists

Description of organisation: Michael Russell and Company specialises in the management of direct payment and personal budgets, including personal health budgets. As a small, family-run business we take pride in our ability to offer a friendly, affordable and professional service to help you lead an independent life. Our experienced team can support you whether you are on a managed or self-managed account through a range of services in line with your support plan. We offer a full payroll service and can pay Agency and other invoices on your behalf.

We offer a choice of either a **managed** or a **self-managed** account. For both types of account we:

- Operate payroll for carers/personal assistants
- Calculate pay, tax and National Insurance contributions and provide P60s and P45s
- Calculate holiday pay entitlement and provide advice on Statutory Payments such as Statutory Sick Pay (SSP), Statutory Maternity Pay (SMP), notice pay etc
- Give advice on these areas during office hours
- Open PAYE schemes with HMRC on your behalf

Services offered: Payroll and Managed Direct Payment

Address: PO Box 449, Manchester, M45 0DD

Phone: 0161 773 6194

Email: churst@michaelrussell.org.uk

Website: <http://michaelrussell.org.uk/>

Key Care and Support Ltd

Key
CARE & SUPPORT

Description of organisation: Key Care & Support brokerage service supports people of various abilities and long term/chronic health conditions.

Key Care & Support brokerage service provides you with impartial and relevant information on services available to meet your requirements, and acts as a mediator in pre-empting and helping you resolve issues that may occur with the complexity of engaging with a number of service providers to meet your specific needs. At all times we act on your behalf, on your authority, and ensure it is you that remains in control of your quality of life.

Services offered: Initial Brokerage, Support Planning, On-going Brokerage, Payroll, Managed Direct Payment and Third Party Account.

Address: Key Care & Support, 1st Floor, Citibase, 40 Princess Street, Manchester, M1 6DE

Phone: 0161 234 0035

Email: 01manchester@keycareandsupport.com

Website: www.keycareandsupport.com

Pay-Partners

PayPartners

Payroll Service Provider
www.pay-partners.co.uk

Description of organisation: Based in Manchester, PayPartners are a payroll bureau operating nationally across the UK. Since 2004 we have been supporting Direct Payments cl service users and Small/Medium Businesses with their payroll and pension management.

PayPartners offer fully supported payroll services for service users who either hold and control their own funding or require their funding to be held by the payroll provider. We operate fully compliant payroll processes on a 4 weekly pay cycle. We are a BACS approved bureau and are fully accredited under the ISO 9001: 2015 quality management system. We will help you with all aspects of HMRC compliance and Auto Enrolment compliance using the Government backed NEST pension scheme. Our offices are open 8.30 am until 5.00 pm Monday – Friday.

Services offered: Payroll and Managed Direct Payment

Address: Lancastrian Office Centre Talbot Road, Stretford, Manchester, M32 0FP

Phone: 0161 667 3650

Email: payroll@pay-partners.co.uk

Website: www.pay-partners.co.uk